



# जवाहरलाल नेहरू वोकेशनल एडुकेशन और ट्रेनिंग JAWAHARLAL NEHRU VOCATIONAL EDUCATION & TRAINING

## Board Of Education and Skill Development

Approved by Government of India U/A 1882, NewDelhi, India

Registered with Planning Commission Government of India

Registered by Ministry of Labour and Employment

Registered with MSME

### Affiliation form

**Note:** The Following documents to be attached with application form:

- Copy of Society / Trust registration certificates.
- If Private Limited company please attach a copy of Memorandum of association and Articles of Association.
- Copy of PAN certificates of your trust / society / Co. / Institute.
- Copy of PAN certificate of the owner of the Institute / President.
- If your Premises is on rent , please attach rent or lease deed , if your premises is owned by you, please attach ownership / registry / allotment papers .
- Please also attach a copy of owner's / Director / Voter ID / Passport.
- List of Staff Members with their academic qualification & experience ( Enclose Proofs).
- Attach the MOU's Signed with various organizations for providing OJT / Industrial Training / Apprenticeship / Placements, Etc...
- Building Photos ( Entrance, Class Room, Practical Lab).
- Map of Building.

**NOTE:** (Please read the following instructions carefully before filling in the form.)

1. Go through the constitution of JNVET, rule & regulations & all other information related to JNVET, as there is no provision of affiliation fees refunding.
2. Use only prescribed Application Form.
3. Type/Write in Block/Capital letters only.
4. To be submitted along with self certified photocopies of the documents and enclosures.
5. Separate forms are to be used for Institutions having different premises/Locations/branches.

**Note:** The requesting letter must be typed / printed on the letterhead of the Institution and attached at the top of application form.



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Application No:

**Application for New Authorized Training Center**

MATC/ ATC No:

1. Name of the Institution: \_\_\_\_\_

2. Year of establishment: \_\_\_\_\_

3. Type of Institution: Trust  Society  Educational Institution

LLP  Pvt. Ltd  LTD

R & D Organization  PSU/Govt. Organization

If any others Affiliations \_\_\_\_\_  
( Please Mention ) \_\_\_\_\_

4. Full Postal Address: \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_

Pin Code \_\_\_\_\_ Phone NO. \_\_\_\_\_

E-Mail: \_\_\_\_\_

5. Fill the Following and enclose the proper proofs: Owned  Rented

6. Ready to Occupy: Yes  Not Yet

7. Total Carpet area of the Institute(Sq.ft) \_\_\_\_\_

8. Total Site Area of the Institute (Sq.ft) \_\_\_\_\_

9. Internet Connectivity : Leased Line  Broadband  Dial Up  Speed \_\_\_\_\_

10. Details of the Computers (Dedicated for Earmarked for Training and Research Purpose)

Type	Processor	RAM	HDD	Network Y/N	Internet Y/N
Server Computer					
Client Computer					

11. Infrastructure details: Generator  LCD Player  FAX  Photo Copier

S.No.	Infrastructure for Training Program	Units Sq.Fts	Seating Capacity
1.	Class Rooms		
2.	Library (Tools / Books)		
3.	Practical Lab /Conference Room/Audio Visual Room		
4.	Administrative Area		
5.	Trainer Room		
6.	Counseling Room		
7.	Toilet		Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Other		

12.Details of the Courses applied for

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

e. \_\_\_\_\_

f. \_\_\_\_\_

g. \_\_\_\_\_

13. Attach the MOU's Signed with various organizations for providing OJT / Industrial Training / Apprenticeship & Placements, Etc...

14. Details of Training Staff and Other Staff:(Use Separate Sheet if necessary )

Name\Father Name\Date of Birth\Sex\Academic Qualification\Professional Qualification /Experience (Training Staff and Other Staff\Level of Association\Key Skills

Signature

Head of the Institution/Authorized Person

To  
The Chairman,  
JAWAHARLAL NEHRU VOCATIONAL  
EDUCATION & TRAINING,  
HYDERABAD, INDIA.

Date :  
Place :

SUB: Application for ATC / MATC of JNVET at .....request:

Dear Sir/ madam,

We, here by submitting the application form for new authorized training center (ATC) of JNVET. We certify that we have very well understood our responsibilities and the implications of the scheme. we undertake to follow all the instructions issued by the JNVET from time to time. We assure to follow all the rules and regulations, terms & conditions of JNVET. We further assure you that we will try our level best to provide quality education to fulfill the objectives of the JNVET.

Hence, We request you to allot me an Authorized Training center after going through necessary formalities.

Thanking you,

Authorized Signatory of the Institution (Society/Trust/Company)

Name:?

Designation.....

Signature & Seal with date:?



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**Director Profile**

1. Name: \_\_\_\_\_

2. Designation: \_\_\_\_\_

3. Sex: M/F

4. Qualification: \_\_\_\_\_

5. Experience: \_\_\_\_\_

6. Photo ID Proof: Driving Licence  Pass Port  Voter ID

PAN card  Aadhar Card

(Kindly Enclose the copy)

**Declaration:**

On behalf of the Institute.....

I .....S/o OR D/o ..... do

here by declare that the particulars furnished above are correct to the best of my knowledge and belief and that I am prepared to undergo any punishment imposed on me if any of the particulars furnished are found to be false and misleading. I also further declare that I shall abide by the conditions, rules and regulative measures imposed by the JNVET from time to time for granting permission/affiliation to establish and run this institution. In future I shall never claim anywhere against JNVET as i read out all the information related to JNVET. If I do this court shall disable me.

Date

Signature

Head of the Institution/Authorized Person

Place \_\_\_\_\_



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**Center Photos to be Pasted**

Space for Affixing  
Wide Range Photograph Showing the locality of the Institution



**UNDERTAKING**

I understand and agree that fees paid by me with the application form or on account of processing fee, for conduct of inspection, for grant of approval of my application or any other fee or charges, as prescribed for ATC once paid, will be non-refundable. Withdrawal of my proposal or rejection by the JNVET at any stage for reason whatsoever shall not entitle me to claim any amount or compensation from the JNVET.

**Signature of the Proposed Principal / Director with Seal**